



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

## Office of the City Mayor

### NOTICE TO PROCEED

AUG 12 2024

**JOHNA M. POOT**

Authorized Representative  
MEDICATUS PHARMA DISTRIBUTOR  
Washington St. Binatagan  
Ligao City

Dear Ms. Poot,

The attached Contract Agreement having been approved, notice is hereby given to **Medicatus Pharma Distributor** that work may proceed on the **Supply & Delivery of Drugs & Medicines, CHU and MCK, Tabaco City under Contract ID No. 020-07-2024-GOODS-PB** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

Very truly yours,

**CIELO KRISSEL BURCE LAGMAN**  
City Mayor

Received by:

JOHNA M. POOT  
Name and Signature

Date: 8/13/24