



# PURCHASE ORDER

Tabaco City  
LGU

Supplier	LUCKY EDUCATIONAL SUPPLY INC.			P.O No.:	24-08-0963
Address	DIAZ BLDG., TOMAS CABLES ST., SAN JUAN, TABACO CITY			Date:	AUG 16 2024
				Mode of Procurement:	SHOPPING B
				PR No./s	24-07-0948
Gentlemen:					
Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery:	LGU-TABACO CITY -	CITY SOCIAL WELFARE DEVELOPMENT OFFICE (CSWDO-KALAHI)		Delivery Term:	20 cd
Date of Delivery:				Payment Term:	3 weeks
Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
<b>Supply &amp; Delivery of Various Office Supplies for KALAHI Office</b>					
1	85	ream	Bond Paper, Subs 20, A4 Size (ADVANCE)	195.00	16,575.00
2	40	ream	Bond Paper, Legal, Subs 20 (ADVANCE)	219.50	8,780.00
3	5	ream	Bond Paper, 70gsm, Subs 20, A3, 29.84 x 41.91 x 5.08cm (ADVANCE)	418.50	2,092.50
4	10	ream	Photopaper, A4, Glossy, 10sheet/pack, 180g (JOJO)	69.75	697.50
5	100	pcs	Ballpen, Super Fine Point, 0.5mm, Black (FLEXSTICK)	7.00	700.00
6	100	pcs	Ballpen, Super Fine Point, 0.5mm, Blue (FLEXSTICK)	7.00	700.00
7	5	box	Marker, Whiteboard, Black, Ordinary, Broad Type, 12pcs/box ( )	414.00	2,070.00
8	5	box	Marker, Whiteboard, Black, Ordinary, Fine Type, 12pcs/box (ARTLINE)	513.00	2,565.00
9	4	box	Marker, Permanent, Black, Ordinary, Broad Type, 12pcs/box (PILOT)	450.00	1,800.00
10	6	box	Pencil, #2, 12pcs/box (MONGOL)	114.00	684.00
11	7	box	Sing Pen, Black, 0.5mm, 12pcs/box (MY-GEL)	273.00	1,911.00
12	5	box	Sing Pen, Blue, 0.5mm, 12pcs/box (MY GEL)	273.00	1,365.00
13	5	box	Sign Pen, Red, 0.5mm, 12pcs/box (MY GEL)	273.00	1,365.00
14	1	box	Expanding Envelope, Brown, Long, with String, 100pcs/box (PX)	1,595.00	1,595.00
15	10	box	Fastener, Plastic, Ordinary, 50set/box (PRINCE)	41.50	415.00
16	10	pack	Folder, White, Long, 100pcs/pack (NAPPCO)	700.00	7,000.00
17	100	pcs	Folder with Tab, Long, Brown (NAPPCO)	7.00	700.00
18	8	unit	Calculator, Desktop, 12 Digits, with Mark-Up Calculation and Tax Calculation (CASIO)	564.75	4,518.00
19	50	pcs	Correction Tape, White, 10m x 5mm (JOY)	24.75	1,237.50
20	20	pcs	Double Sided Tape, 1inch, 10m (CROCO)	34.75	695.00
21	10	jar	Glue All-Purpose, 100g (HBW)	27.75	277.50
22	10	box	Paper Clip, 33mm, Vinyl/Plastic Coated, 100pcs/box (PRINCE)	13.75	137.50
23	10	box	Paper Clip, 50mm, Vinyl/Plastic Coated, 100pcs/box (PRINCE)	26.50	265.00
24	2	bottle	Stamp Pad Ink, Violet, 30ml (HBW)	17.50	35.00
25	2	pcs	Stamp Pad, 4 x 2.75inches (JOY)	49.75	99.50
26	23	roll	Tape, Transparent, 24mm, 1", 50m (CROCO)	16.50	379.50
27	20	roll	Tape, Transparent, 48mm, 2", 50m (CROCO)	44.75	895.00
28	10	pcs	Scissors, Symmetrical, Blade Length: 65mm (TM)	42.75	427.50
29	15	roll	Tape, Masking, 24mm, 1", 25y (CROCO)	41.75	626.25



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30	10	pcs	Stapler, Standard Type, Load Cap: 200staples (TM)	112.75	1,127.50
			***nothing follows***		-
					-
			<b>TOTAL</b>		<b>61,735.75</b>

**Sixty One Thousand Seven Hundred Thirty Five Pesos and Seventy Five Centavos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

~~SALVE A. VERGARA~~

(Signature over printed name)

(Date) 08-19-2024

NESTOR T. SANFABLO

Acting City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian