PURCHASE ORDER

Tabaco City

LGU

Supplier	**PHILIPPINE DUPLICATORS, INC.**	P.O No.:	24-10-1306
Address	**CABANGAN LEGAZPI CITY**	Date:	OCT 17 2024
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**24-09-1260**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	**CITY MAYORS OFFICE (MO-BAC)**	Delivery Term:	20 cd
Date of Delivery:				Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
Supply & Delivery of Digital B&W Multi-Function Copier for BAC Office					-
1	1	unit	Digital B&W Multi-Function Copier, A3 Multi-Function Printer Black and White **(RICOH-GESTETNER MP2014AD)**	72,300.00	72,300.00
			Specs:		-
			Type: Copy, Print, Scan		-
			Print Up to 20PPM		-
			Print Resolution: 600 x 600dpi		-
			Max. Paper Size: A3		-
			Paper Weight: 52-216 g/m2		-
			ARDF and Duplex Unit as Standard		-
			Paper Input Capacity: Max. 1,350sheets		-
			Connectivity: USB 2.0 Ethernet		-
			nothing follows		-
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				TOTAL	**72,300.00**

Seventy Two Thousand Three Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:

Very Truly yours,

Cristobal Lorica

(Signature over printed name)

(Date) 10-18-2024

CIELO KRISEL BURCE LAGMAN

City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian