PURCHASE ORDER

Tabaco City
LGU

Supplier	**GORILLA TRADING**	P.O No.:	24-12-1787
Address	**52 SGT. ESGUERRA ST., SOUTH TRIANGLE D4, QC**	Date:	DEC 17 2024
		Mode of Procurement:	**SMALL VALUE**
		PR No./s	**24-11-1750**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY -	**CITY MAYORS OFFICE (MO)**		Delivery Term:	15cd
Date of Delivery:				Payment Term:	3 weeks
Item No.	**Qty**	**Unit**	**DESCRIPTION**	**Unit Cost**	**Amount (Php)**
			JO-Labor & Materials for the Printing of Planner/Diary		-
			JO-Labor and Materials		-
1	300	copies	**Planner/Diary**	495.00	148,500.00
			Specs:		-
			8 x 10, Hard Bound, Round Corner Matte lam+spot UV on cover, Ply Leaf + 1st & last Page colored, 158 pp-1color (black Only) Inside pp-book 60lbs		-
			nothing follows		-
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				TOTAL	**148,500.00**

One Hundred Forty Eight Thousand Five Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
Don Rafol	**CIELO KRISEL BURCE LAGMAN**
(Signature over printed name)	*City Mayor*
(Date) 12-18-24	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	