



PURCHASE ORDER

Tabaco City
LGU

Supplier	GAKKEN (PHILIPPINES) INC.	P.O No.:	25-03-0315
Address	JACKSON BARRA BLDG., RIZAL ST. CORNER MABINI ST., LEGAZPI CITY	Date:	MAR 20 2025
		Mode of Procurement:	SHOPPING B
		PR No./s	25-02-0272

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY -	VICE MAYORS OFFICE (VMO)	Delivery Term:	2 wcd
Date of Delivery:			Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
Supply & Delivery of Digital Copier for SP Secretary Office					
1	1	unit	Digital Copier - 2 Trays with Built In Automatic Reverse Document Feeder (ARDF) Copier, Printer and Colored Scanner with Free 1 cgr. Toner and 1 pc Steel Cabinet (HP M42625dn)	74,800.00	74,800.00
			Specs:		
			2 Cassete Trays		
			Bypass Tray		
			19 Seconds Warm Up Time		
			Functions: Printer, Scanner, Copier		
			System Memory: 512MB		
			Output Speed: 27 Pages per Minute (Letter)		
			Fist Copy Time: 6.5 Seconds		
			Copy Resolution: 600dpi (600 x 600)		
			Zoom: From 25% to 400% in 1% Steps		
			Multiple Copying Up to 999 Copies		
			Printer Language Standard GDI		
			Printer/Network Interface Standard: Ethernet 1000/100/10 Base; USB 2.0 Type B x 1		
			Supported Operating Environments: Windows/Linux (Ubuntu; RedHat)		
			Scanner Speed: Mono 33ipm Color 33ipm		
			Scanner Resolution: 600dpi (600 x 600) - Max Original Size: A3, A4, A5, B4, B5		
			Paper Handling: paper Input Capacity: 500 sheets in a Tray, Paper Tray Weight: 52-216 g/m, Paper Bypass Weight: 52-216 g/m		
			Power Consumption: Less Than 1,550watts, Sleep Mode: .97W, TEC 1.3kWh		
			Power Source: 220-240V 50/60Hz		
			Lifetime free service warranty		
			nothing follows		
			TOTAL		74,800.00

Seventy Four Thousand Eight Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

[Signature]
(Signature over printed name)

CIELO KRISSEL BURCE LAGMAN
City Mayor

(Date) 03-21-25

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian