



Republic of the Philippines  
Province of Albay  
**CITY GOVERNMENT OF TABACO**  
Tabaco City

**Bids and Awards Committee**

**REQUEST FOR EXPRESSION OF INTEREST FOR  
PROCUREMENT OF CONSULTING SERVICES FOR THE CONDUCT OF  
GEO-RESISTIVITY SURVEY FOR THE MAYON SKYLINE HOTEL  
WATER SOURCE STUDY, BRGY. BUANG, TABACO CITY  
CONTRACT ID NO. 030-06-2025-CS-PB**

1. The *City Government of Tabaco*, through the *Trust Fund-TIEZA* intends to apply the sum of *Four Hundred Thirteen Thousand Six Hundred Seventy-Two Pesos (Php 413,672.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Consulting Services for the Conduct of Geo-Resistivity Survey for the Mayon Skyline Hotel Water Source Study, Brgy. Buang, Tabaco City under Contract ID No. 030-06-2025-CS-PB*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *City Government of Tabaco* now calls for the submission of eligibility documents for the *Procurement of Consulting Services for the Conduct of Geo-Resistivity Survey for the Mayon Skyline Hotel Water Source Study, Brgy. Buang, Tabaco City*. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **9:00, June 25, 2025** at **Room 205 City Legal Office (BAC Office), 2F Annex Bldg., City Hall, Tabaco City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *City Government of Tabaco* and inspect the Bidding Documents at the address given below during office hours, from Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **June 16, 2025** from the address below **and upon payment of the applicable fee for the Bidding Documents**, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Hundred Pesos (P500.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **three (3) prospective bidders** who will be entitled to submit bids. The criteria and rating system for short listing are:

<b>Applicable Experience of the Consultant / Firm:</b>	<b>50 points</b>
<b>Qualification of Personnel to be assigned to the project</b>	<b>30 points</b>

**Current workload relative to job capacity**

**20 points**

The prospective Consultant(s) must pass the required minimum score of *sixty (60) points* to be shortlisted.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation (QCBE)* procedure using the corresponding weights of **80%** for the Technical Proposal and **20%** for the Financial Proposal. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within *sixty (60) calendar days* upon receipt of Notice to Proceed.
9. The *City Government of Tabaco* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**Atty. Jovito Bron Coderis, Jr.**  
BAC Chairman / City Legal Office  
Room 205 City Legal Office (BAC Office)  
2F Annex Bldg., Tabaco City Hall, Tabaco City  
Email: [bactabaco16@gmail.com](mailto:bactabaco16@gmail.com)  
Website: [tabacocity.gov.ph](http://tabacocity.gov.ph)

June 16, 2025

**Sgd.**  
**ATTY. JOVITO BRON CODERIS, JR.**  
BAC Chairperson