PURCHASE ORDER

Tabaco City
LGU

Supplier	**ORLINK COMPUTER SALES & SERVICES**	P.O No.:	25-05-0540
Address	**DOOR 1& 2 ROCAR BLDG., RAMON SANTOS ST., ORO SITE LEGAZPI CITY**	Date:	MAY 16 2025
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**25-04-0545**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		LGU-TABACO CITY -	**VICE MAYORS OFFICE (VMO-LIGA OFFICE)**	Delivery Term:	10cd
Date of Delivery:				Payment Term:	3 weeks
Item No.	**Qty**	**Unit**	**D E S C R I P T I O N**	**Unit Cost**	**Amount (Php)**
			Supply & Delivery of Laptop for LIGA Office		-
1	1	unit	Laptop **(HP 83EM000EPH)**	60,000.00	60,000.00
			Specs:		-
			Processor: Intel Core i5-1334U		-
			Video Graphics: Intel IRIS XE Graphics		-
			Storage: 512GB PCIe NVME M.2 SSD		-
			Memory: 16GB DDR4-3200 RAM		-
			Display: At Least 15.6" FHD		-
			OS: Licensed Windows 11		-
			Color: Moonlight Blue		-
			with Bag and Mouse		-
			Office: Licensed MS Office (Single-User)		-
			nothing follows		-
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				TOTAL	**60,000.00**

Sixty Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
CHERRINE B. BLAGA	**CIELO KRISEL BURCE LAGMAN**
(Signature over printed name)	*City Mayor*
(Date) 05 19 25	

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:	
	Date:
Certified Correct:	
Secretary to the Sanggunian	