



PURCHASE ORDER
Tabaco City
LGU

Supplier	Omax Enterprises	P.O No.:	25-06-0795
Address	W. Vinzon St., Sagmin, Legazpi City, Albay	Date:	JUN 23 2025
		Mode of Procurement:	BIDDING
Gentlemen:		PR No./s	25-04-0528

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	General Services Office, Tabaco City	Delivery Term:	30cd
Date of Delivery:		Payment Term:	3 weeks

Supply & Delivery of Bond Papers for the Executive and Legislative Departments, General Services Office, Tabaco City under Contract ID No. 026-05-2025-GOODS-PB

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount	
1	65	ream	Bond Paper, 70gsm, Subs20, 500 pages , A3 (Advance A-Plus Copy Paper)	425.00	27,625.00	
2	1,798	ream	Bond Paper, 70gsm, Subs20, 500 pages, A4 (Advance A-Plus Copy Paper)	205.00	368,590.00	
3	2,642	ream	Bond Paper, 70gsm, Subs20, 500 pages, Legal (Advance A-Plus Copy Paper)	228.00	602,376.00	
4	1,748	ream	Bond Paper, 70gsm, Subs20, 500 pages, Short (Advance A-Plus Copy Paper)	198.00	346,104.00	
nothing follows						
Total						1,344,695.00

One Million Three Hundred Thirty-Four Thousand Six Hundred Ninety-Five Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME:	Very Truly yours,
MARJORIE H. RIVERA (Signature over printed name)	CIELO KRISSEL BURCE LAGMAN City Mayor
(Date)	6/23/2025