



Republic of the Philippines  
Province of Albay  
CITY OF TABACO

**Office of the City Mayor**

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**NOTICE TO PROCEED**

JUN 05 2025

**ROMEO V. MARQUEZ**

Owner

**MGM Medical Supplies & Gen. Mdse.**

Purok 3 Baranghawon, Tabaco City

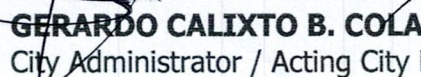
Dear Mr. Marquez,

The attached Contract Agreement having been approved, notice is hereby given to **MGM Medical Supplies and General Merchandise** that work may proceed on the **Supply & Delivery of Drugs & Medicines, Visita-Hacienda SMLIK, San Miguel Island, Tabaco City under Contract ID No. 023-04-2025-GOODS-PB** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

Very truly yours,

  
**GERARDO CALIXTO B. COLARINA**  
City Administrator / Acting City Mayor

Received by:

ROMEO V. MARQUEZ  
Name and Signature

Date: JUNE 5, 2025