PURCHASE ORDER

Tabaco City
LGU

Supplier	**GAKKEN (PHILIPPINES) INC.**	P.O No.:	25-02-0079
Address	**JACKSON BARRA BLDG., RIZAL ST. CORNER MABINI ST., LEGAZPI CITY**	Date:	FEB 28 2025
		Mode of Procurement:	**SHOPPING B**
		PR No./s	**25-02-0081**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	LGU-TABACO CITY - **CITY SOCIAL WELFARE DEVELOPMENT OFFICE (CSWDO)**	Delivery Term:	15cd
Date of Delivery:		Payment Term:	3 weeks

Item No.	Qty	Unit	DESCRIPTION	Unit Cost	Amount (Php)
			Supply & Delivery of Paper Shredder Heavy Duty		-
1	1	unit	Paper Shredder Heavy Duty **(IDEAL 8280 CC)**	45,518.00	45,518.00
			Specs:		-
			Machine Dimension: 520 x 444 x 360mm (HxWxD)		-
			Intake Width: 240mm (9.4in)		-
			Container Volume: 35L		-
			Cutting Style: Strip Cut		-
			Shredding Capacity: 19-21 Sheet		-
			Shredder Materials: paper, Staples, Paper Clip, Credit Card and CD/DVD		-
			nothing follows		-
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				TOTAL	**45,518.00**

Forty Five Thousand Five Hundred Eighteen Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

CONFORME: Very Truly yours,

AIRA M. BIACOTAS
(Signature over printed name)
(Date) 03-03-2025

CIELO KRISEL BURCE LAGMAN
City Mayor

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunian