



PURCHASE ORDER

Tabaco City

LGU

Supplier	COTTON CITY MARKETING CORP.	P.O. No.:	25-04-062
Address	Purok 1, Bragy. Kilicao, Daraga Albay	Date:	JUN 04 2025
		Mode of Procurement	Small Value Procurement
		PR No./s	25-05-0705

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions herein:

Place of Delivery:		LGU-TABACO	CITY MAYOR'S OFFICE (MO)	Delivery Term:	10 cd
Date of Delivery				Payment Term:	3 Weeks
Project Name		JO-Labor & Materials for the Printing of Polo Collar with Print Solicited by SDO Personnel, Teaching and Non-Teaching		Unit Cost	Amount (Php)
Item No.	Qty	Unit	DESCRIPTION		
1	400	pcs	Polo Collar with Print (Advocacy Shirt), Color: White	350.00	140,000.00
			*****nothing-follows*****		
				Total	140,000.00

One Hundred Forty Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be impose.

CONFORME:	Very Truly yours,
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CIELO KRISSEL BURCE LAGMAN

City Mayor

(Date)

(In case of Negotiated Purchase pursuant to section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary of the Sanggunian