



Republic of the Philippines  
Province of Albay  
**CITY GOVERNMENT OF TABACO**  
Tabaco City  
**REYNALDO BENIG BRAGAIS**  
City Mayor  
2<sup>nd</sup> Floor, Tabaco City Hall  
[bragaisreynaldo729@gmail.com](mailto:bragaisreynaldo729@gmail.com)

## Office of the City Mayor

12 December 2025

**Irene Jeannefer B. Bason**  
Proprietor / Manager  
**Salve Regine Almoradie**  
Authorized Representative  
**BMT MARKETING**  
L96 B13 P2 Springfield View Subdivision,  
Brgy. Sahud Ulan, Tanza Cavite

### NOTICE TO PROCEED


*Dear Irene Jeannefer / Salve Regine,*

The attached Contract Agreement having been approved, notice is hereby given to **BMT MARKETING** that work may proceed on the **SUPPLY AND DELIVERY OF ASSORTED SCHOOL SUPPLIES FOR LIBRENG GAMIT 2025, MAYOR'S OFFICE TABACO CITY, UNDER CONTRACT ID NO. 015-10-2025-GOODS-PB-LIBRENG GAMIT 2025** effective immediately upon receipt of this notice.

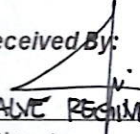
You are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the implementation schedule.

Kindly acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

*Sincerely yours,*

  
**REYNALDO B. BRAGAIS**  
City Mayor

Received By:

  
**SALVE REGINE ALMORADIE**  
(Signature over Printed Name)  
Authorized Representative

Date: 12-12-2025

**SERBISYO ASIN PROGRESO**