



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 12984276  
**Procuring Entity** CITY OF TABACO, ALBAY  
**Title** SUPPLY AND DELIVERY OF EMERGENCY GO BAGS CDRRMO, TABACO CITY  
**Area of Delivery** Albay

<b>Solicitation Number:</b>	PR 0473	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	1
<b>Classification:</b>	Goods	<b>Document Request List</b>	9
<b>Category:</b>	General Merchandise	<b>Date Published</b>	18/05/2026
<b>Approved Budget for the Contract:</b>	PHP 4,844,000.00	<b>Last Updated / Time</b>	01/06/2026 10:54 AM
<b>Delivery Period:</b>	45 Day/s	<b>Closing Date / Time</b>	08/06/2026 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	William B. Balayo City Legal Officer/ BAC Chairman Tabaco City Hall Tabaco City Albay Philippines 4511 63-52-4875063  bactabaco2025@gmail.com		

#### Description

INVITATION TO BID FOR THE

SUPPLY AND DELIVERY OF EMERGENCY GO BAGS  
CDRRMO, TABACO CITY

Contract ID: CB\_GOODS\_2026-05-0005

1) The City Government of Tabaco, through the 2026 LDRRMF 70% OTHER DRR PROGRAM – Acquisition of Expendable Items / Life Saving Devices (Other Supplies) intends to apply the sum of FOUR MILLION EIGHT HUNDRED FORTY-FOUR THOUSAND PESOS AND 00/100 (Php4,844,000.00) being the Approved Budget for the Contract (ABC), to payments under the contract for SUPPLY AND DELIVERY OF EMERGENCY GO BAGS, CDRRMO, TABACO CITY with CONTRACT ID CB\_GOODS\_2026-05-0005. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The City Government of Tabaco now invites bids for the SUPPLY AND DELIVERY OF EMERGENCY GO BAGS, CDRRMO, TABACO CITY. Delivery of the Goods requires forty-five (45) calendar days. Bidders should have completed at least 5 years from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from City Government of Tabaco and inspect the Bidding Documents at the address given below during office hours from Monday to Thursday, 8:00 AM to 5:00 PM.

5) A complete set of Bidding Documents may be acquired by interested Bidders on 18 May 2026 – 09 June 2026 from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos and 00/100 (Php5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity given below, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

[www.philgeps.gov.ph](http://www.philgeps.gov.ph)  
[www.tabacocity.com.ph](http://www.tabacocity.com.ph)

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6) The City Government of Tabaco will hold a Pre-Bid Conference on 26 May 2026, 1:30 PM at the BAC Conference Room, Mezzanine Floor, City Legal Office, 2F Annex Building, Tabaco City Hall, Tabaco City, which shall be open to prospective Bidders.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before 9:00 AM, 09 June 2026. Late bids shall not be accepted.

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

9) Bid opening shall be on 09 June 2026, 9:30 AM at the BAC Conference Room, Mezzanine Floor, City Legal Office, 2F Annex Building, Tabaco City Hall, Tabaco City. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) The City Government of Tabaco reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

11) For further information, please refer to:

ATTY. WILLIAM B. BALAYO, CPA  
Chairperson  
Bids and Awards Committee (BAC)  
BAC Office: 3F Annex Building, Tabaco City Hall, Tabaco City  
City Legal Office: 2F Annex Building, Tabaco City Hall, Tabaco City  
Email: [bactabaco2025@gmail.com](mailto:bactabaco2025@gmail.com)  
Website: [www.tabacocity.com.ph](http://www.tabacocity.com.ph)

12) You may visit the following websites for downloading of Bidding Documents:

[www.tabacocity.com.ph](http://www.tabacocity.com.ph)  
[www.philgeps.gov.ph](http://www.philgeps.gov.ph)

18 May 2026

REYNOLD MARTIREZ  
Vice-Chairperson  
Bids and Awards Committee (BAC)

**Other Information:**

Interested participant which business is not registered in the Business Permit and Licensing Office (BPLO) of Tabaco City is required to pay the Annual Accreditation Permit Fee of Php10,000.00, as per City Ordinance No. 020-2018.

Requirements for securing the Annual Accreditation Permit are as follows:

1. Original/Certified True Copy of the Original Business Registration Certificate (Valid Mayor's Permit, or DTI/SEC/CDA Registration Certificate).
2. Proof of Authority: Valid ID of the Company Owner, and/or Original Notarized SPA/Secretary's Certificate, and valid ID of the authorized representative.
3. Payment of Annual Accreditation Permit Fee (Php10,000.00)

**Remarks**

Please see attached Supplemental Bid Bulletin 05-2026.

**Created by** William B. Balayo

**Date Created** 13/05/2026

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