



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 13001063  
**Procuring Entity** CITY OF TABACO, ALBAY  
**Title** Supply & Delivery of High Protein Biscuits and Protein Bar for Feeding Supplementation of Undernourished Children and Pregnant and Lactating Women  
**Area of Delivery** Albay

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | PR 0720 - 0725  | <b>Status</b>                | <b>Active</b>       |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  | <b>Associated Components</b> | 2                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods   | <b>Document Request List</b> | 2                   |
| <b>Category:</b>                         | Grocery Items   | <b>Date Published</b>        | 21/05/2026          |
| <b>Approved Budget for the Contract:</b> | PHP 764,322.00  | <b>Last Updated / Time</b>   | 21/05/2026 00:00 AM |
| <b>Delivery Period:</b>                  | 30 Day/s  | <b>Closing Date / Time</b>   | 28/05/2026 09:00 AM |
| <b>Client Agency:</b>                    |   |                              |                     |
| <b>Contact Person:</b>                   | William B. Balayo<br>City Legal Officer/ BAC Chairman<br>Tabaco City Hall<br>Tabaco City<br>Albay<br>Philippines 4511<br>63-52-4875063<br><br>bactabaco2025@gmail.com |                              |                     |

#### Description

The City Government of Tabaco through its Bids and Awards Committee (BAC), intends to procure "Supply & Delivery of High Protein Biscuits and Protein Bar for Feeding Supplementation of Undernourished Children and Pregnant and Lactating Women" with an Approved Budget for the Contract (ABC) amounting to Seven Hundred Sixty-Four Thousand, Three Hundred Twenty-Two Pesos (Php 764,322.00) through Section 34 Small Value Procurement of the Implementing Rules and Regulations of RA No. 12009.

Please quote your best offer for the items described herein, subject to compliance with the Terms and Conditions provided in this Request for Quotation. Submit your duly signed quotation not later than 9:00AM of May 28, 2026 at the following address:

Atty. William B. Balayo, CPA  
Chairman, Bids & Awards Committee  
LGU-Tabaco City-BAC Office,  
3rd Flr. Annex Building, Tabaco City Hall, Tabaco City

Interested supplier/service provider shall submit the following applicable documentary requirements together with their PriceQuotation:

- (1) PhilGEPS Registration Number
- (2) Valid Mayor's/Business Permit<sup>1</sup>
- (3) BIR Certificate of Registration<sup>2</sup>

- (4) Latest Income / Business Tax returns (for ABC above 500K)  
(5) For Drugs and Medicines: (a) Valid License to Operate (LTO) issued by FDA, (b) Valid Certificate of Registration (CPR) and © Valid Certificate of Good Manufacturing Practice (CGMP)

The winning bidder, upon receipt of the Notice of Award or before the issuance of Purchase Order, shall likewise submit a Notarized Omnibus Sworn Statement, and if applicable, Original Notarized Secretary's Certificate in case of Corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder.

Place your proposal in a sealed envelope and indicate the following details on the face of the envelope: Company Name & Address, PhilGEPS Reference No./RFQ No., and Closing Date and Time. PLEASE NOTE THAT WE DO NOT ACCEPT BID PROPOSAL/QUOTATION SUBMITTED THROUGH E-MAIL.

The Head of the Procuring Entity (HoPE) of the City Government of Tabaco reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA 12009.

For any clarification, you may contact us at telephone no. 487-5063 or 487-5796 or email address [bactabaco2025@gmail.com](mailto:bactabaco2025@gmail.com)

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DANIEL C. CONFESOR  
Chief BAC Secretariat

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<sup>1</sup>In case of recently expired Mayor's Permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of GPPB Resolution No. 09-2020.

<sup>2</sup>The line of business in the BIR Certificate of Registration and Mayor's Permit must be at least similar or related to the project/items being procured.

**Created by** William B. Balayo

**Date Created** 20/05/2026

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