



Republic of the Philippines
Province of Albay
CITY OF TABACO

REYNALDO BENIG BRAGAIS

City Mayor
2nd Floor, Tabaco City Hall
bragaismayor@gmail.com

Office of the City Mayor

13 NOV 2025

NELROSE HANNAH B. QUIZON

Authorized Representative

LIXSOURCE TRADING

266 Purok 1, Barangay 43

Tamaoyan, Legazpi City

NOTICE TO PROCEED

Dear Nelrose Hannah,

The attached Contract Agreement having been approved, notice is hereby given to **LIXSOURCE TRADING** that work may proceed on the **Supply and Delivery of Infant Weighing Scale, GAD-NUTRITION, Tabaco City, under Contract ID No. 007-09-2025-GOODS-PB-Infant Weighing Scale** effective immediately upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Contract Agreement and in accordance with the implementation schedule.

Kindly acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LGU-Tabaco City.

Sincerely yours,

REYNALDO B. BRAGAIS

City Mayor

Received By:

(Signature over Printed Name)

Authorized Representative

Date: 13 NOV 2025

SERBISYO ASIN PROGRESO