



Republic of the Philippines
Province of Albay
CITY OF TABACO

REYNALDO BENIG BRAGAIS

City Mayor
2nd Floor, Tabaco City Hall
bragaisreynaldo729@gmail.com

Office of the City Mayor

JUL 16 2026

ROMEO V. MARQUEZ

Proprietor /Manager

MGM Medical Supplies & General Merchandise

Zone-3 Baranghawon, Tabaco City, Albay

NOTICE TO PROCEED

Dear Mr. Marquez,

The attached Contract Agreement having been approved, notice is hereby given to **MGM Medical Supplies & General Merchandise** that work may proceed on the **Supply and Delivery of Medical Laboratory Supplies (for CHU Medical Laboratory Supplies), CHU, Tabaco City under Contract ID: CB_GOODS_2026-05-0006** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,

REYNALDO B. BRAGAIS
City Mayor

Received by:

ROMEO V. MARQUEZ

Name and Signature

Date: 7-16-2026