



Republic of the Philippines
Province of Albay
CITY OF TABACO

REYNALDO BENIG BRAGAIS

City Mayor
2nd Floor, Tabaco City Hall
bragaisreynaldo729@gmail.com

Office of the City Mayor

19 December 2025

JEAN CHAN CHUA

Company Owner

SHARON ENCINARES

Authorized Representative

UNICOM OFFICE DESIGNS

G/F OAC Building, San Miguel Avenue

Bgy. San Antonio, Pasig City

NOTICE OF AWARD

Dear Jean / Sharon,

We are happy to inform you that the project **SUPPLY AND INSTALLATION OF OFFICE FURNITURE, SP-VMO, TABACO CITY UNDER CONTRACT ID NO. 012-010-2025-GOODS-PB-OFFICE FURNITURE** is hereby awarded to you as the bidder with the Lowest Calculated Responsive Bid (LCRB) at a contract price equivalent to **FIVE MILLION SIX HUNDRED THREE THOUSAND PESOS AND 00/100 (PHP5,603,000.00)**.

You are therefore required to submit the Performance Security in any of the following forms and amount, and to enter contract with us within ten (10) calendar days from receipt of this notice.

SERBISYO ASIN PROGRESO

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
a) Cash, cashier's/manager's check issued by a Universal or Commercial Bank	Goods - Five Percent (5%)
b) Bank Draft/Guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to such security.	Thirty Percent (30%)

Failure to comply the foregoing conditions shall constitute a sufficient ground for the cancellation of this award and the enforcement of penalties stipulated under your Bid Securing Declaration.

Congratulations! Thank you and warm regards.

Sincerely yours,


REYNALDO B. BRAGAIS
City Mayor

Conforme:


Sharon F. Encinara
(Signature over Printed Name)
Authorized Representative

Date: 24/12/2025

SERBISYO ASIN PROGRESO