



Republic of the Philippines
Province of Albay
CITY OF TABACO

REYNALDO BENIG BRAGAIS

City Mayor
2nd Floor, Tabaco City Hall
bragaisreynaldo729@gmail.com

Office of the City Mayor

JUL 30 2026

JOHNA MAGDARAOG POOT
Owner / General Manager
MEDICATUS PHARMA DISTRIBUTOR
Washington Street, Binatagan
Ligao City, Albay

NOTICE TO PROCEED

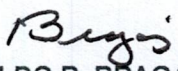
Dear Ms. Poot,

The attached Contract Agreement having been approved, notice is hereby given to **Medicatus Pharma Distributor** that work may proceed on the **Supply and Delivery of Multivitamins for 6-59 Months Old Children, GAD-Nutrition, Tabaco City under Contract ID: CB_GOODS_2026-06-0009** effective immediately upon receipt of this notice.

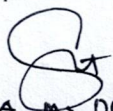
Upon receipt of this notice, you are responsible for the performance of services under the terms and conditions of the Contract Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the City Government of Tabaco, Tabaco City.

Very truly yours,


REYNALDO B. BRAGAIS
City Mayor

Received by:


JOHNA M. POOT
Name and Signature

Date: 7/31/2026