



Republic of the Philippines
Province of Albay
CITY GOVERNMENT OF TABACO
Tabaco City
Bids and Awards Committee

REQUEST FOR QUOTATION
(NEGOTIATED PROCUREMENT-SAGIP SAKA)
RFQ No. 0991

To: Prospective Suppliers

Sir/Madam:

The City Government of Tabaco intends to procure the Supply and Delivery of Well-Milled Rice for the implementation of the Assistance to Indigent Households – Food Assistance Rice Distribution Project.

Please provide us your best quotation for the items below, and submit the same at the Bids and Awards Committee, BAC Office, 3rd Floor Annex Building, City Hall, Tabaco City.

Project Name : Supply and Delivery of Well-Milled Rice
Contract ID No. : NP-SS-2026-07-0001
Approved Budget for the Contract : P 21,998,400.00
Source of Fund : Trust Fund (Bureau of Treasury)

Lot No.	Description	Quantity	ABC
1	Rice, Well-Milled, 10 kilos per bag Broken Grains not more than 25%; Moisture content: Max 14%; Free from impurities (stones, insects, molds) <i>Packaging:</i> Prescribed LGSF Bagong Pilipinas Rice Program Packaging (see attached layout) <i>Delivery Schedule:</i> 1st Delivery : 9,166 bags 2nd Delivery: 9,166 bags 3rd Delivery: 9,166 bags 4th Delivery: 9,166 bags	36,664 bags	21,998,400.00

TERMS AND CONDITION

1. Delivery Schedule:

No.	Date of Delivery	Quantity
1st Delivery	A week before the scheduled distribution (September 2026)	9,166 bags
2nd Delivery	A week before the scheduled distribution (October 2026)	9,166 bags
3rd Delivery	A week before the scheduled distribution (November 2026)	9,166 bags
4th Delivery	A week before the scheduled distribution (December 2026)	9,166 bags

2. **Place of Delivery:** Disaster Operation Center (DOC), Terminal, Pawa, Tabaco City

3. **Warranty Period:** Within 5 days from acceptance of the end-user

4. **Eligibility Criteria:**

- a. Must be registered in the Farmers and Fisherfolk Enterprise Development Information System (FFEDIS); or, if not registered in the FFEDIS, registered or accredited in any of the following:
 - i. Registration in the Registry System for Basic Sector in Agriculture (RSBSA);
 - ii. Registration in the National Coconut Farmers Registry System (NCFRS); or
 - iii. Registration or accreditation in any other DA-approved registry or accreditation system.
- b. Must have the necessary capacity to timely deliver the required quantity and quality.

5. **Documentary Requirements**

- a) Duly accomplished Proposal Form;
- b) FFEDIS Certificate of Registration or proof of registration or accreditation on RSBSA or any DA-approved registry or accreditation system;
- c) Omnibus Sworn Statement (OSS); and
- d) Secretary's Certificate

Note: Please enclose your documentary requirements in a sealed envelope

6. **Schedule of Procurement Activities:**

Procurement Activity	Date	Time	Venue
Availability of Proposal Forms	August 04-07, 2026	8:00 AM to 5:00 PM	FFEDIS or BAC Office, 3Flr. Annex Building, City Hall, Tabaco City
	August 07, 2026	8:00AM to 9:00 AM	
Deadline for Submission of Proposals and Eligibility Requirements	07 August 2026	9:00 AM	BAC Office, 3Flr. Annex Building, City Hall, Tabaco City
Opening of Proposals	07 August 2026	9:30 AM	BAC Conference Room, Mezzanine Floor, City Legal Office, 2F Annex Building, Tabaco City Hall, Tabaco City

7. Proposal forms may be downloaded from FFEDIS or secured from the BAC Office, 3Flr. Annex Building, City Hall, Tabaco City on the date and time specified above

Contact Person: **DANIEL C. CONFESOR**
Chief BAC Secretariat


ATTY. WILLIAM B. BALAYO, CPA
BAC Chairperson

[letterhead of FFCEs, if available]

Proposal Form

[Date]

ATTY. WILLIAM B. BALAYO, CPA
BAC Chairperson
LGU-Tabaco City

Dear Atty. Balayo:

This pertains to the procurement opportunity with project title, **Supply and Delivery of Well-Milled Rice, P.R. No. 2026-07-1156**, posted on:

- ☐ Farmers and Fisherfolk Enterprise Development Information System (FFEDIS);
- ☐ Official Website;

We are pleased to present this proposal for the **Supply and Delivery of Well-Milled Rice** for the implementation of the **Assistance to Indigent Households – Food Assistance Rice Distribution Project**.

A breakdown of our offer/proposal is indicated below:

Particulars	Quantity	Unit of Measure	Unit Price	Total Amount
Rice, Well-Milled, 10 kilos per bag Broken Grains not more than 25%; Moisture content: Max 14%; Free from impurities (stones, insects, molds) <i>Packaging:</i> Prescribed LGSF Bagong Pilipinas Rice Program Packaging (see attached layout) <i>Delivery Schedule:</i> 1st Delivery: 9,166 bags 2nd Delivery: 9,166 bags 3rd Delivery: 9,166 bags 4th Delivery: 9,166 bags	36,664	bags		
GRAND TOTAL:				

We look forward to the opportunity to work with you and provide high-quality products that meet your standards and needs.

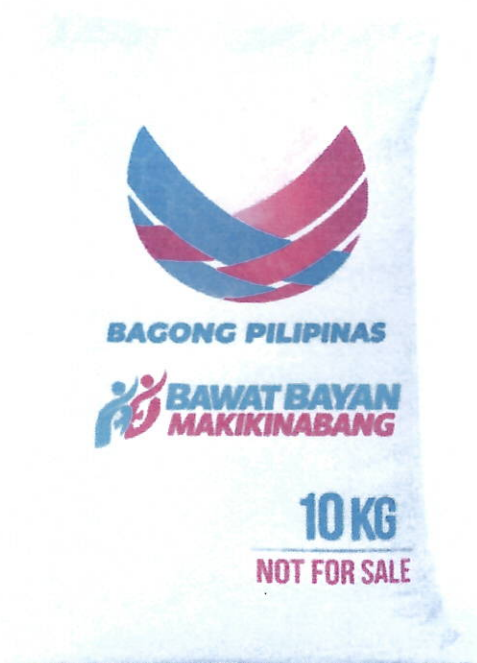
Thank you.

Respectfully yours,

[Signature over Printed Name]

[Name of FFCE]
[Address]
[Contact Number]

FRONT



BACK

