



Republic of the Philippines
Province of Albay
CITY OF TABACO

Bids and Awards Committee

REQUEST FOR QUOTATION

RFQ No. 2026-1224

Date: September 17, 2026

The City Government of Tabaco through its Bids and Awards Committee (BAC), intends to procure "JO - Labor, Materials and Equipment Rental for the Repair of Existing Child Development Centers at Tabaco City" with an Approved Budget for the Contract (ABC) amounting to Nine Hundred Ninety-Nine Thousand, Nine Hundred Seventy Pesos and Sixty-Nine Centavos (Php 999,970.69) through Section 34 Small Value Procurement of the Implementing Rules and Regulations of RA No. 12009.

Please quote your best offer for the items described herein, subject to compliance with the Terms and Conditions provided in this Request for Quotation. Submit your duly signed quotation not later than 9:00AM of September 24, 2026 at the following address:

Atty. William B. Balayo, CPA
Chairman, Bids & Awards Committee
LGU-Tabaco City-BAC Office,
3rd Flr. Annex Building, Tabaco City Hall, Tabaco City

Interested supplier/service provider shall submit the following applicable documentary requirements together with their Price Quotation:

- (1) PhilGEPS Registration Number
- (2) Valid Mayor's/Business Permit¹
- (3) BIR Certificate of Registration²
- (4) PCAB License (for Infra)
- (5) Latest Income / Business Tax returns (for ABC above 500K)

The winning bidder, upon receipt of the Notice of Award or before the issuance of Purchase Order, shall likewise submit a Notarized Omnibus Sworn Statement, and if applicable, Original Notarized Secretary's Certificate in case of Corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder.

Place your proposal in a sealed envelope and indicate the following details on the face of the envelope: Company Name & Address, PhilGEPS Reference No./RFQ No., and Closing Date and Time. PLEASE NOTE THAT WE DO NOT ACCEPT BID PROPOSAL/QUOTATION SUBMITTED THROUGH E-MAIL.

The Head of the Procuring Entity (HoPE) of the City Government of Tabaco reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA 12009.

For any clarification, you may contact us at mobile no. 0929-881-0584/0995-290-8215 or email address bactabaco2025@gmail.com

DANIEL C. CONFESOR
Chief BAC Secretariat

¹In case of recently expired Mayor's Permit, it shall be accepted together with its official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted after award of contract but before payment in accordance with item 6.2 of GPPB Resolution No. 09-2020.

²The line of business in the BIR Certificate of Registration and Mayor's Permit must be at least similar or related to the project/items being procured.

End-User:	CSWD - Gender & Development Office (GAD)	PR No.	2026-09-1463
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INSTRUCTIONS				
Note: Failure to follow these instructions will disqualify your entire quotation. 1) Accomplish this RFQ correctly, accurately and completely. 2) Do not alter the contents of this form in anyway. 3) The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ only pertains to the deadline of extension. If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements / provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/ service provider submits a filled-out RFQ with a supporting document (i.e. a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail. 4) All mandatory technical specifications must be complied with. Failure to comply with any of the mandatory requirements shall render the quotation ineligible/disqualified. 5) Quote your best offer for the item/s below. Blank item/s is not acceptable and shall render your quotation ineligible/disqualified. Choices or alternative offer is also not allowed. Indicate "0" if item is being offered for free. 6) Brand and/or model of item/s offered, if applicable, shall be indicated across the applicable item. For equipment, brochure/ picture with technical specifications of offered item/s shall be submitted. 7) Quotations, including documentary requirements, received after the deadline shall not be accepted.				
TERMS & CONDITIONS				
1) Bidder shall provide correct and accurate information required in this form. 2) Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s. 3) Price quotation/s must be valid for a period of ninety (90) calendar days from the date of submission of quotation. 4) Price quotation/s to be denominated in Philippine peso shall include all taxes, duties and/or levies payable. 5) Quotations exceeding the total budget per item and the Approved Budget for the Contract (ABC) shall be rejected. 6) Award of contract shall be made to the lowest quotation (per contract) which complies with the minimum technical specifications and other terms and conditions stated herein. 7) In case two or more bidders are determined to have submitted the Lowest Calculated Quotations / Lowest Calculated and Responsive Quotation, the City Government of Tabaco shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005. 8) The goods and services shall be delivered <u>within 73 calendar days from the receipt of Purchase Order/Contract/Notice to Proceed.</u> 9) Item/s delivered shall be inspected on the scheduled date and time of the Property Inspector/GSO. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications. 10) Payment shall be processed only after delivery and upon the submission of the required supporting documents, in accordance with the existing government accounting rules and regulations. 11) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The City Government of Tabaco may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it. 12) The City Government of Tabaco may cancel or terminate the contract at any time in accordance with the grounds provided under RA 12009 and its IRR. 13) The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement project shall be deemed to form part of the contract.				
End-User:	CSWD - Gender & Development Office (GAD)	PR No.	2026-09-1463	RFQ No. 2026-1224

Date: _____

Name of the Company: _____

Address: _____

TIN: _____PhilGEPS Registration No.: _____

PRICE QUOTATION

Atty. William B. Balayo, CPA
Chairman, Bids & Awards Committee
LGU-Tabaco City-BAC Office,

Dear Sir:

After having carefully read and accepted the Instructions and Terms and Conditions (Annex A) of this Request for Quotation, I/We submit our quotation/s for the item/s as follows:

End-User:	CSWD - Gender & Development Office (GAD)			PR No.	2026-09-1463		RFQ No. 2026-1224	
Project Name:	JO - Labor, Materials and Equipment Rental for the Repair of Existing Child Development Centers at Tabaco City					Approved Budget for the Contract (ABC)		PHP 999,970.69
Item No.	ITEM DESCRIPTION	Qty	Unit	Total Budget Per Item	Compliance with Specification ¹	Technical Proposal	Financial Proposal (Indicate the Price Offered)	
	(Item Name & Technical Specifications)					Brand Model Offered, if applicable	Unit Price	Total Price ²
						(VAT Inclusive)	(VAT Inclusive)	
1	Job Order - Labor, Materials and Equipment Rental for Repair of Existing Child Development Centers at Tabaco City Item I. San Carlos CDC 2 1.) 206 pcs, 40cm x 40cm Unglazed Floor Tiles 2.) 20 bags, Tile Adhesive 3.) 15 bags, Cement 4.) 5 cu.m., Sand 6.) 3 pcs, Tile Trim 6.) 3 bags, Tile Grout, 2kg/bag 7.) 3 pcs, Metal Pliers for Tiles 8.) 100 pcs, 2mm PVC Clips 9.) 100 pcs, PVC Wedges 10.) 1 pc, Diamond Blade 11.) 3 gal, Epoxy Primer 12.) 3 gal, Quick Drying Enamel (Multi-Color) 13.) 6 pcs, Paint Brush 2" 14.) 1 gal, Paint Thinner 15.) 5 pcs, Paint Brush 3" 16.) 3 pcs, Roller Brush with PVC Tray 17.) 8 pcs, Steel Matting 4.5mm x 4' x 8' 18.) 6 pcs, 3" x 6 mtrs G.I. Pipe Sched 40 19.) 6 pcs, 2" x 6 mtrs G.I. Pipe Sched 40 20.) 6 pcs, 2" x 6 mtrs G.I. Pipe Sched 20 21.) 9 pcs, G.I. Sheet Plain, GA 20 (1.22m x 2.44m)	1	lot	999,970.69				

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							(VAT Inclusive)	(VAT Inclusive)
mfc	22.) 9 pcs, Flat Bar (A36) 3/16" x 1" x 20' 23.) 4 pcs, Gutter, GA 24 (0.61m x 2.44m) 24.) 3 pcs, PVC Pipe (3" 76mm) 25.) 3 pcs, PVC Elbow (3" 90 deg.) 26.) 3 pcs, PVC Elbow (3" 45 deg.) 27.) 2 kgs, Welding Rod 28.) 6 pcs, Cutting Disk 29.) 2 pcs, Grinding Disc 30.) 17 bags, Cement 31.) 6 cu.m., Sand 32.) 3 cu.m., Gravel 33.) 15 pcs, RSB 10mm x 6m 34.) 3 kgs, G.I. Tie Wire #16 35.) 5 pcs, Door Knob Item II. Bantayan CDC 36.) 380 pcs, 40cm x 40cm Unglazed Floor Tiles 37.) 40 bags, Tile Adhesive 38.) 15 bags, Cement 39.) 5 cu.m., Sand 40.) 6 pcs, Tile Trim 41.) 7 bag, Tile Grout, 2kg/bag 42.) 1 pc, Diamond Blade 43.) 3 pcs, Metal Pliers for Tiles 44.) 100 pcs, 2mm PVC Clips 45.) 100 pcs, PVC Wedges 46.) 15 gal, Latex Paint Gloss 47.) 15 gal, Solvent Based Primer 48.) 7 pcs, Sand Paper # 120 49.) 8 pcs, Sand Paper #220 50.) 3 gal, Xyladecor Paint 51.) 6 pcs, Paint Brush 3" 52.) 6 pcs, Paint Brush 2" 53.) 5 pcs, Roller Brush with PVC Tray 54.) 6 roll, Mesh Net Mosquito Screen (1.5m x 3m) 55.) 4 pcs, Faucet Item II Matagbac CD 56.)16 gal, Solvent Based Primer 57.) 16 gal, Latex Paint Gloss 58.) 3 gal, Epoxy Primer 59.) 9 pcs, Paint Brush 3" 60.) 7 pcs, Paint Brush 2" 61.) 3 pcs, Steel Brush 62.) 5 pcs, Roller Brush with PVC Paitn Tray 63.) 7 pcs, 2" G.I. Pipe Sched. 20 64.) 15 pcs, 10mm Square Bar							

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							(VAT Inclusive)	(VAT Inclusive)
	65.) 6 kgs, Welding Rod 66.) 10 pcs, Cutting Disc 67.) 2 pcs, Grinding Disc 68.) 5 bags, Cement 69.) 2 cu.m., Sand 70.) 15 bags, Cement 71.) 5 cu.m., Sand 72.) 55 pcs, CHB Ordinary (4" x 8" x 16") 73.) 12 pcs, RSB 10mm x 6m 74.) 15 pcs, Cocolumber 2" x 2" 75.) 15 pcs, Cocolumber 2" x 3" 76.) 6 pcs, 1/2 Marine Plywood 77.) 3 kgs, CWN, Assorted 78.) 5 pcs, Faucet 79.) 5 pcs, 2" P-Trap 80.) 3 pcs, PVC Pipe 3" 81.) 9 roll, Artificial Mat Grass 2m x 1.5m 82.) 9 roll, Mesh Net Mosquito Screen (1.5m x 3m) 83.) 295 pcs, 40cm x 40cm Unglazed Floor Tiles 84.) 30 bags, Tile Adhesive 85.) 5 pcs, Tile Trim 86.) 15 bags, Cement 87.) 3 cu.m., Sand 88.) 5 bags, Tile Grout, 2kg/bag 89.) 1 pc, Diamond Blade 90.) 3 pcs, Metal Pliers for Tiles 91.) 100 pcs, 2mm PVC Clips 92.) 100 pcs, PVC Wedges 93.) 1 pc, 1/2 Marine Plywood 94.) 2 kgs, CWN, Assorted 95.) 3 pcs, Steel Door Hinges 96.) 15 bags, Cement 97.) 5 cu.m., Sand 98.) 55 pcs, CHB Ordinary (4" x 8" x 16")(99.) 12 pcs, RSB 10mm x 6m 100.) 15 pcs, Cocolumber 2" x 2" 101.) 15 pcs, Cocolumber 2" x 3" 102.) 6 pcs, 1/2 Marine Plywood 103.) 3 kgs, CWN, Assorted 104.) 5 pcs, Faucet 105.) 5 pcs, 2" P-Trap 106.) 4 pcs, PVC Pipe 3" Item V. Salvacion NCDC 107.) 15.00 sq.m., Corrugated Roofing Sheet, GA 26 108.) 11 pcs, Gutter, GA 24 (0.61m x 2.44m)							

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						(VAT Inclusive)		
	109.) 3 box, Tek Screw, 50pcs (2") 110.) 8 pcs, 1/2 Marine Plywood 111.) 2 kgs, CWN, Assorted 112.) 5 gal, Quick Drying Enamel 113.) 4 gal, Epoxy Primer 114.) 5 pcs, Sand Paper #100 115.) 5 pcs, Paint Brush 2" 116.) 3 pcs, Paint Brush 3" 117.) 2 pcs, Roller Brush with PVC Paint Tray 118.) 2 pcs, 2" P-Trap 119.) 3 pcs, Faucet 120.) 11 pcs, 3" PVC Pipe 121.) 6 pcs, 3" PVC Elbow 90 deg. Item VI. San Vicente CDC 122.) 339 pcs, 40cm x 40cm Unglazed Floor Tiles 123.) 37 bags, Tile Adhesive 124.) 5 pcs, Tile Trim 125.) 5 bags, Tile Grout, 2kg/bag 126.) 1 pc, Diamond Blade 127.) 3 pcs, Metal Pliers for Tiles 128.) 100 pcs, 2mm PVC Clips 129.) 100 pcs, PVC Wedges 130.) 2 pcs, G.I. Pipe Schedule 40 (2", 50mm) 131.) 3 pcs, Cutting Disc 132.) 2 pcs, Grinding Disc 133.) 1 kg, Welding Rod B. Equipment Rental 134.) 1 unit, Bar Cutter (5 Days) 135.) 1 unit, Welding Machine (6 Days) C. Labor Cost 136.) 1 personnel, Foreman (73 Days) 137.) 1 personnel, Skilled Laborer (70 Days) 138.) 4 personnel, Common Laborer (73 Days) 139.) 1 personnel, Common Laborer (9 Days)							
Total (Php)								

¹Indicate " **Comply** " or " **Not Comply** ". Non-compliance with the minimum required specifications shall be rejected.

²Inclusive of all costs and applicable taxes.

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No./Email Address