Republic of the Philippines
Province of Albay
City of Tabaco
OFFICE OF THE BUILDING OFFICIAL

MECHANICAL PERMIT

APPLICATION NO. | MP NO. | BUILDING PERMIT NO.

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT LAST NAME FIRST NAME M. I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP / USE OR CHARACTER OF OCCUPANCY
ADDRESS NO. OF STREET BARANGAY CITY/MUNICIPALITY ZIP CODE	TELEPHONE NO.

LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____
STREET _____ BARANGAY _____ CITY/MUNICIPALITY OF _____

SCOPE OF WORK

- ☐ NEW CONSTRUCTION
- ☐ ERECTION
- ☐ ADDITION
- ☐ ALTERATION
- ☐ RENOVATION
- ☐ CONVERSION
- ☐ REPAIR
- ☐ MOVING
- ☐ RAISING
- ☐ DEMOLITION
- ☐ ACCESSORY BUILDING/STRUCTURE
- ☐ OTHERS (Specify)

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

INSTALLATION AND OPERATION OF:

- ☐ BOILER
- ☐ PRESSURE VESSEL
- ☐ INTERNAL COMBUSTION ENGINE
- ☐ REFRIGERATION AND ICE MAKING
- ☐ WINDOW TYPE AIRCONDITIONING
- ☐ PACKAGED/SPLIT TYPE AIRCONDITIONING
- ☐ OTHERS (Specify) _____
- ☐ CENTRAL AIRCONDITIONING
- ☐ MECHANICAL VENTILLATION
- ☐ ESCALATOR
- ☐ MOVING SIDEWALK
- ☐ FREIGHT ELEVATOR
- ☐ PASSENGER ELEVATOR
- ☐ CABLE CAR
- ☐ DUMBWAITER
- ☐ PUMPS
- ☐ COMPRESSED AIR, VACUUM, INSTITUTIONAL AND/OR INDUSTRIAL GAS
- ☐ PNEUMATIC TUBES, CONVEYORS AND/OR MONORAILS
- ☐ FUNICULAR

PREPARED BY _____

BOX 3

DESIGN PROFESSIONAL, PLANS AND SPECIFICATION

_____
PROFESSIONAL MECHANICAL ENGINEER
(Signed and Sealed Over Printed Name)
Date _____

Address	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 4

SUPERVISOR/IN-CHARGE OF MECHANICAL WORKS

☐ PROFESSIONAL MECHANICAL ENGINEER ☐ MECHANICAL ENGINEER

_____
(Signed and Sealed Over Printed Name)
Date _____

Address	
PRC. No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER

_____
(Signature Over Printed Name)
Date _____

Address		
C.T.C No.	Date Issued	Place Issued

BOX 6

WITH MY CONSENT: LOT OWNER

_____
(Signature Over Printed Name)
Date _____

Address		
C.T.C No.	Date Issued	Place Issued

CITY ARCHITECT'S OFFICE TABACO CITY PHILIPPINES

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION

BOX 7

RECEIVED BY	DATE

FIVE (5) SETS OF MECHANICAL DOCUMENTS

☐ MECHANICAL PLANS AND SPECIFICATIONS ☐ COST ESTIMATES

☐ BILL OF MATERIALS ☐ OTHERS (Specify) _____

BOX 8

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
MECHANICAL					
OTHERS (Specify)					

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That the proposed mechanical works shall be in accordance with the mechanical plans filed with this Office and in confirmity with the latest Philippine Mechanical Code, the National Building Code and its IRR.
2. That prior to any mechanical installation, a duly accomplished prescribed "**NOTICE OF CONSTRUCTION**" shall be submitted to the Office of the Building Official.
3. That upon completion of the mechanical works, the licensed supervisor/in-charge shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents and shall also accomplish the certificate of completion stating that the mechanical works confirm to the provision of the Philippine Mechanical Code, the National Building Code and its IRR.
4. That this permit is **null and void** unless accompanied by the building permit.
5. That a Certificate of Operation shall be issued for the continues use of mechanical installations.

PERMIT ISSUED BY:

ARCH. FRANCO BITE

OIC-Local Building Official

(Signature Over Printed Name)

CITY ARCHITECT'S OFFICE TABACO CITY PHILIPPINES