Republic of the Philippines
Province of Albay
CITY GOVERNMENT OF TABACO
Tabaco City

Bids and Awards Committee

INVITATION TO BID FOR THE

Supply and Delivery of I.T. Supplies for the Executive Departments of the City Government of Tabaco

Contract ID: CB_GOODS_2026-11-0020

1) The ***City Government of Tabaco***, through the **General Fund 2026** intends to apply the sum of ***One Million Eight Hundred Sixty-One Thousand Eleven Pesos (Php 1,861,011.00)*** being the Approved Budget for the Contract (ABC), to payments under the contract for ***Supply and Delivery of I.T. Supplies for the Executive Departments of the City Government of Tabaco, General Services Office, Tabaco City with Contract ID CB_GOODS_2026-11-0020.*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The ***City Government of Tabaco*** now invites bids for the ***Supply and Delivery of I.T. Supplies for the Executive Departments of the City Government of Tabaco***:

Item No.	Qty	Unit of Issue	Item Description	Estimated Cost (Php)
1	82	bottle	BROTHER (BT5000C) Ink Cyan, 48.8ml, Genuine Ink Bottle	50,512.00
2	92	bottle	BROTHER (BT5000M) Ink Magenta, 48.8ml, Genuine Ink Bottle	56,672.00
3	87	bottle	BROTHER (BT5000Y) Ink Yellow, 48.8ml, Genuine Ink Bottle	53,592.00
4	80	bottle	BROTHER (BT6000BK) Ink Black, 48.8ml, Genuine Ink Bottle	49,280.00
5	34	bottle	BROTHER (BTD60BK) Ink Black, 48.8ml, Genuine Ink Bottle	20,944.00
6	93	bottle	EPSON Printer Ink (001) Black, 127ml, Original Genuine Ink	76,725.00
7	63	bottle	EPSON Printer Ink (001) Cyan, 70ml, Original Genuine Ink	39,501.00
8	63	bottle	EPSON Printer Ink (001) Magenta, 70ml, Original Genuine Ink	39,501.00
9	63	bottle	EPSON Printer Ink (001) Yellow, 70ml, Original Genuine Ink	39,501.00
10	87	bottle	EPSON Printer Ink (008) Black, 127ml, Original Genuine Ink	117,276.00
11	67	bottle	EPSON Printer Ink (008) Cyan, 70ml, Original Genuine Ink	72,226.00
12	66	bottle	EPSON Printer Ink (008) Magenta, 70ml, Original Genuine Ink	71,148.00

13	66	bottle	EPSON Printer Ink (008) Yellow, 70ml, Original Genuine Ink	71,148.00
14	736	bottle	EPSON Printer Ink (T00V100/003) Black, 65ml, Original Genuine Ink	323,840.00
15	246	bottle	EPSON Printer Ink (T00V200/003) Cyan, 65ml, Original Genuine Ink	116,358.00
16	249	bottle	EPSON Printer Ink (T00V300/003) Magenta, 65ml, Original Genuine Ink	117,777.00
17	245	bottle	EPSON Printer Ink (T00V400/003) Yellow, 65ml, Original Genuine Ink	115,885.00
18	61	bottle	EPSON Printer Ink (T6641) Black, 70ml, Original Genuine Ink	27,877.00
19	38	bottle	EPSON Printer Ink (T6642) Cyan, 70ml, Original Genuine Ink	17,974.00
20	38	bottle	EPSON Printer Ink (T6643) Magenta, 70 ml, Original Genuine Ink	17,974.00
21	40	bottle	EPSON Printer Ink (T6644) Yellow, 70ml, Original Genuine Ink	18,920.00
22	5	cart	HP 680 Black Original Ink Advantage Cartridge, 8.5ml, (480 pages yield)	4,375.00
23	5	cart	HP 680 Tri-Color Original Ink Advantage Cartridge, Tri-color, 4ml (150 pages yield)	4,375.00
24	144	unit	Flashdrive, USB 32GB, 3.0	118,800.00
25	33	unit	Flashdrive, USB 64GB, 3.0	30,855.00
26	43	unit	Flashdrive, USB 128GB, 3.0	61,490.00
27	11	piece	Keyboard, USB Connection	7,865.00
28	5	set	Keyboard with mouse, wired	4,400.00
29	2	unit	Wifi Router PON Interface: 1x XPON SC/UPC connector (Dual Mode: EPON PX20+ & GPON Class B+) LAN Interfaces: 4x Gigabit Ethernet Wireless Speed (Wi-Fi): Up to 1,500 Mbps total bandwidth	12,000.00
30	5	piece	Dual Band Wifi wireless USB Adapter; Fast Wifi 6 - Break the gigabit barrier with speeds up to 1201 Mbps (5 GHz) + 574 Mbps (2.4 GHz)	10,000.00
31	**10**	lot	1 Device Anti-Virus Software with 1 year validity	15,000.00
32	14	unit	Uninterruptible Power Supply (UPS), 650 VA, 600watts, 230V	58,520.00
33	2	unit	Uninterruptible Power Supply (UPS), 1000 VA, 600watts, 230V	18,700.00
			Total	1,861,011.00

Delivery of the Goods requires ***twenty (20) calendar days***. Bidders should have completed at least **5 *years*** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from ***City Government of Tabaco*** and inspect the Bidding Documents at the address given below ***during office hours from Monday to Thursday, 8:00 AM to 5:00 PM***.

5) A complete set of Bidding Documents may be acquired by interested Bidders on ***November 03-19, 2026*** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***Five Thousand Pesos and 00/100 (Php 5,000.00).***

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity given below, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

   www.philgeps.gov.ph
   www.tabacocity.com.ph

   The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before ***9:00 AM, 19 November 2026***. Late bids shall not be accepted.

7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

8) Bid opening shall be on ***19 November 2026, 9:30 AM*** at the ***BAC Conference Room, Mezzanine Floor, City Legal Office, 2F Annex Building, Tabaco City Hall, Tabaco City***. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

9) The ***City Government of Tabaco*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

10) For further information, please refer to:

   ATTY. WILLIAM B. BALAYO, CPA
   BAC Chairperson
   BAC Office: 3F Annex Building, Tabaco City Hall, Tabaco City
   City Legal Office: 2F Annex Building, Tabaco City Hall, Tabaco City
   Email: bactabaco2025@gmail.com
   Website: www.tabacocity.com.ph

11) You may visit the following websites for downloading of Bidding Documents:

www.tabacocity.com.ph
www.philgeps.gov.ph

03 November 2026

Sgd.
ATTY. WILLIAM B. BALAYO, CPA
BAC Chairperson