Hon. Cielo Krisel Lagman-Luistro
City Mayor

EXECUTIVE ORDER NO. 004 SERIES 2022

EXECUTIVE ORDER REORGANIZING THE CPOC SPECIAL ACTION COMMITTEES (SACs) OF THE PEACE AND ORDER COUNCIL OF TABACO CITY

WHEREAS, Section 16 of the Local government Code particularly, Section 16 mandates all local government units to ensure and maintain peace and order within their respective areas of jurisdiction, among other concerns;

WHEREAS, Section 116 of the same Code states that a Peace and Order Council shall be established in every Province, City, Municipality, and Barangays;

WHEREAS, DILG Memorandum Circular 2019-143 dated August 27, 2019 regarding the Omnibus Guidelines for Peace and Order Councils (POC) provided new guidelines on the composition, duties, and functions of the Local Peace and Order Councils' Special Action Committees (SACs);

WHEREAS, the City Peace and Order Council Resolution No. ____, series of 2022 dated _____ 15, 2022 directed the reorganization of the Special Action Committees (SACs) of the City Peace and Order Council in accordance with the said DILG Memorandum Circular;

NOW, THEREFORE, by virtue of the power vested upon me by section 455, b, 2 ii of R.A. 7160, otherwise known as the local government code of 1991, **I, CIELO KRISEL LAGMAN-LUISTRO,** City Mayor of Tabaco City, do hereby order the re-organization of the Special Action Committees (SACs) of the City in accordance with the DILG Memorandum Circular 2019-143 as follows:

SECTION 1. SPECIAL ACTION COMMITTEE (SAC) ON ANTI-INSURGENCY. The SAC on Anti-Insurgency shall be composed of the following:

SAC Chairperson	:	LTC Jerome V Cabigon (Phil. Army)
Members	:	Hon. Arnulfo C. Onrubia (SP Member)
		Ruth Fay B. Belarmino (CLGOO)
		Ma. Salome B. Villanueva (CSWDO)
		PLTCOL Jonathan T. Lladoc (OIC -PNP COP)

SECTION 2. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON ANTI-INSURGENCY AND PREVENTING VIOLENT EXTREMISM. The SAC on Anti-Insurgency and Preventing Violent Extremism shall have the following duties and responsibilities:

1. Identify specific PPSAs that will prevent and counter-insurgency;
2. Identify the point persons or agencies who will take the lead for every anti-insurgency PPSAs identified;

3. Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
4. Initiate and implement all ELCAC initiatives and all related activities;
5. Frame each activity as part of a comprehensive approach;
6. Submit identified anti-insurgency and ELCAC activities to the POPS Plan TWG for inclusion in the POPS Plan;
7. Implement and monitor the POPS Plan funded PPSAs;
8. Closely coordinate with POC Secretariat relative to the implementation of identified activities;
9. Submit the following reports:
    a. Semestral Accomplishment Report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
    b. Annual Report, not later than 15the day of March
10. Perform such other tasks as may be directed by the Council.

SECTION 3. SPECIAL ACTION COMMITTEE (SAC) ON ANTI-CRIMINALITY. The SAC on Anti-Criminality shall be composed of the following:

SAC Chair	:	PLTCOL Jonathan Lladoc (OIC-PNP COP)
Members	:	LTC Jerome V Cabigon (Phil. Army)
		Ruth Fay B. Belarmino (DILG – CLGOO)
		Ma. Salome B. Villanueva (CSWDO)

SECTION 4. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON ANTI-CRIMINALITY. The SAC on Anti-Criminality shall have the following duties and responsibilities:

1. Identify specific PPSAs that will prevent and counter criminality;
2. Identify the point persons or agencies who will take the lead for every anti-criminality PPSAs identified;
3. Propose the cost of implementation, anticipated timeline, and other factors pertaining to the activities;
4. Initiate and implement all ELCAC initiatives and all related activities;
5. Frame each activity as part of a comprehensive approach;
6. Submit identified anti-criminality to the POPS Plan TWG for inclusion in the POPS Plan;
7. Implement and monitor the POPS Plan funded PPSAs;
8. Closely coordinate with the POC Secretariat relative to the implementation of identified activities;
9. Submit the following reports:
    a. Semestral Accomplishment Report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
    b. Annual Report, not later than 15the day of March
10. Perform such other tasks as may be directed by the Council.

SECTION 5. SPECIAL ACTION COMMITTEE (SAC) ON PUBLIC SAFETY. The SAC on Public Safety shall be composed of the following:

SAC Chair	:	FS/Insp. Violeta F. Ramirez (Fire Marshal)
Members	:	J/Cinsp. Freddie T. Caballero II (OIC Warden)

Ruth Fay B. Belarmino (DILG CLGOO)
Dr. Audwin C. Azada (CHO)

SECTION 6. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON PUBLIC SAFETY. The SAC on Public Safety shall have the following duties and responsibilities:

1. Identify specific Public Safety Programs (PSPs) and other related activities;
2. Identify the point persons or agencies who will take the lead for every PSPs identified;
3. Propose the cost of implementation, anticipated timeline, and other factors pertaining to the activities;
4. Initiate and implement all ELCAC initiatives and all related activities;
5. Frame each activity as part of a comprehensive approach;
6. Submit identified PSPs to the POPS Plan TWG for inclusion in the POPS Plan;
7. Implement and monitor the POPS Plan funded PPSAs;
8. Closely coordinate with the POC Secretariat relative to the implementation of identified activities;
9. Submit the following reports:
    a. Semestral Accomplishment Report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
    b. Annual Report, not later than 15the day of March
10. Perform such other tasks as may be directed by the Council

SECTION 7. SPECIAL ACTION COMMITTEE (SAC) ON CRISIS MANAGEMENT. The SAC on Crisis Management shall be composed of the following:

SAC Chairperson	:	Cielo Krisel Lagman-Luistro, City Mayor
Members	:	Point Person for Medical : Dr. Audwin T. Azada
		Point Person for Legal : Atty. Vincent Bermas
		Point Person for Logistics : Hon. Eddie S. Perol
		Point Person for Community Relations: PLTCOL. Jonathan P. Lladoc
		Point Person for Public Safety: F/SInsp. Violeta F. Ramirez
		Point Person for Social Services: Ma. Salome Villanueva
		Point Person for Technical Advisers: Ruth Fay B. Belarmino

SECTION 8. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON CRISIS MANAGEMENT. The SAC on Crisis Management shall have the following duties and responsibilities:

1. Provide and mobilize available resources through an established inter-agency resource-sharing protocol;
2. Coordinate inter-agency crisis management efforts;
3. Ensure that operational demands during the crisis are met and all actions are coordinated and complementary;
4. Establish and accessible communication lines that are so reliable and timely information is received and disseminated to appropriate levels;
5. Accomplish the task under Predict, Prevent, Prepare, Perform, and Post-Action and Assessment pursuant to the Section1-1 of the National Crisis Management Core Manual of 2012;

6. Designate a specific office to undertake or monitor crisis management efforts; and
7. Perform such other tasks as may be directed by the Council.

SECTION 9. LOCAL TASK FORCE ON COVID-19. The Local Task Force on Covid-19 shall be composed of the following:

SAC Chairperson	:	Hon. Cielo Krisel Lagman-Luistro
Members	:	Dr. Audwin T. Azada (CHO)
		PLTCOL Jonathan T. Lladoc (OIC-PNP COP)
		FS/Insp. Violeta F. Ramirez (Fire Marshal)
		Mr. Hugo Buen (CDRRMO)
		Ma. Salome B. Villanueva (CSWDO)
		Trisha Baroso (DOH Rep)
		Ruth Fay B. Belarmino (DILG CLGOO)
		All BHERT Representatives
		BPSO representative in all barangays
		BHW representative in all barangay

SECTION 10. DUTIES AND RESPONSIBILITIES OF THE SPECIAL ACTION COMMITTEE ON LOCAL TASK FORCE ON COVID-19. The SAC on **LOCAL TASK FORCE ON COVID-19** shall have the following duties and responsibilities:

1. Take the lead in all Covid-19 concerns and all other related situations and concerns;
2. Take the lead in the coordination and alignment of efforts of the LGU Task Force and its teams with national strategies;
3. Closely coordinate with the DOH-Center for Health Development; and
4. Enter a Memorandum of Agreement and/or any other arrangement, whenever necessary, with different agencies and organizations, which will help the Task Force.

Section 11. POPS PLAN TECHNICAL WORKING GROUP. The POPS Plan TWG shall be composed of the following:

Chairperson	:	Engr. Noel S. Bonaobra, EnP, CPDO
Members	:	Sherry A. Trilles, City Budget Officer
		Hon. Eddie S. Perol, Liga ng mga Barangay President
		PLTCOL. Jonathan P. Lladoc (PNP COP)
		LTC Jerome V. Cabigon (Phil. Army)
		Ruth Faye B. Belarmino, DILG-CLGOO
		Ma. Salome B. Villanueva, CSWDO
		Reynold P. Martirez, CENRO
		Engr. ~~Simon Arias,~~ DPWH
		Dr. Audwin T. Azada, M.D., CHO
		Hugo G. Buen, CDRRMO
		Zosimo B. Buenconsejo, PESO Manager
		F/SInsp. Violeta F. Ramirez (Acting City Fire Marshal, BFP)
		Rhodora M. Jamantoc, (PALITAPO)
		Antonia Burabod (POC Focal Person)
		Imelda B. Buitizon (CADAC Focal Person)
		III A3 NOE S. BRIGUEL, PDEA
SECRETARIAT :		Maria Rossana R. Gaytano, CBMS Focal Person
		Jude Bongao (POPS-PCMS FP)

SECTION 12. DUTIES AND RESPONSIBILITIES OF THE POPS PLAN TECHNICAL WORKING GROUP. The POPS Plan TWG shall have the following duties and responsibilities:

1. Lead in the formulation of the POPS Plan;
2. Prepare documents that could serve as a reference for the profiling of the strategic direction and peace and order and public safety issues in the locality;
3. Conduct data gathering, and stakeholder consultations as needed and analyze data gathered;
4. Coordinate with communities or barangays for data gathering and action planning for the implementation of the POPS Plan;
5. Coordinate with POC Sub-Committee Heads relative to the recommended PPSAs for inclusion in the POPS Plan;
6. In coordination with the POC Chair and Secretariat Head, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;
7. Present data to the POC for prioritization of issues and development of strategies
8. Draft and finalize the POPS Plan
9. In coordination with the Chair, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;
10. Take part in the submission and SP adoption of the POPS Plan
11. Encode the approved POPS Plan in the POPS-PCMS;
12. Coordinate with internal and external stakeholders for effective communication and monitoring as laid out in the POPS Plan;
13. Ensure inclusion of the key programs or strategies (DILG MC No. 2015-128, Annex 3) CSOP, and conflict-sensitivity, if deemed appropriate, in the POPS Plan; and
14. Submit the following reports:
    a. Semestral accomplishment report, submit not later than the 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
    b. Annual Report, not later than the 15th day of March
15. Perform such other tasks as may be directed by the Council

SECTION 13. EFFECTIVITY. This Executive Order shall take effect immediately.

ISSUED this 12th day of September 2022, in Tabaco City, Albay, Philippines.

CIELO KRISEL LAGMAN-LUISTRO
City Mayor