Hon. Cielo Krisel Lagman-Luistro
City Mayor

EXECUTIVE ORDER NO. 25-4 SERIES 2022

AN EXECUTIVE ORDER REORGANIZING THE CITY EPIDEMIOLOGY AND SURVEILLANCE DISEASE REPORTING UNIT

City Surveill Reporti

WHEREAS, it is the policy of the state to protect and promote the right to health of the people and to instil health consciousness among them,

WHEREAS, under Republic Act No. 11332, also known as "Mandatory Reporting of Notifiable Diseases and Health Events of Public Health Concern", all individuals and health facilities are required to report Notifiable Diseases to local and national health authorities;

WHEREAS, disease surveillance and response are vital and very essential to avert catastrophes, health social and economic events following a highly contagious/infectious disease outbreak;

NOW, THEREFORE, by virtue of the power vested upon me by Section 455, b, 2, iii of R.A. 7160, otherwise known as the Local Government Code of 1991, I, **CIELO KRISEL LAGMAN-LUISTRO**, City Mayor of Tabaco do hereby **REORGANIZE THE CITY EPIDEMIOLOGY AND SURVEILLANCE DISEASE REPORTING UNIT** as follows:

SECTION 1. COMPOSITION. The City Epidemiology and Surveillance Disease Reporting Unit shall be composed of the following:

CESU Officer:	**BABETTE FRUMENCE C. BURCE**, *Nurse II*
Epidemiology Assistant:	**AURORA C. BANTON**, *Nurse II*
Epidemiology Clerk or Encoder:	**ERWIN SERRANO**, *Admin Aide (IT)*
Medical Technologist:	**ROWENA BERANGO**, *Medical Technologist II*
Driver:	**GERRY TRILLES**, *Driver I*
Sanitary Inspector:	**VICTOR BERTIZ**, *Sanitary Inspector II*

The City Health Officer is authorized to designate the above-described personnel from among the qualified organic personnel of the City Health Unit.

SECTION 2. DUTIES AND RESPONSIBILITIES. The City Epidemiology and Surveillance Disease Reporting Unit shall have the following duties and responsibilities:

1. Organize data collection and gather epidemiological data from their Health Facilities (CHU, Health Centers, HHS, satellite clinics, etc.), Maintain a Database;
2. Prepare and periodically update graphs, tables, and charts to describe time, place, and person for Notifiable/Reportable diseases and other health events conditions;
3. Analyze health Data and Provide feedback to health facilities and local leaders; Identify and inform concerned personnel immediately of any diseases or conditions in their expected areas that:

a. Exceeds an epidemic threshold
b. Occurs on location or areas where it was previously absent
c. Occurs more often in a population group than previously
d. Presents unusual trend or pattern
e. Presence of highly contagious health threat

4. Carry outbreak investigations;
5. Implement preliminary control measures immediately as deemed necessary;
6. Forward epidemiological data to the next level regularly and in accordance with the national surveillance protocol;
7. Provide and use epidemiological data plan and implement communicable disease control activities;
8. Maintain cooperation with existing health partners with the "FIRST AID for HEALTH" of the First District of Albay.

SECTION 3. REPEALING CLAUSE. All issuances not in conformity with this Order are hereby repealed and superseded or modified;

SECTION 4. EFFECTIVITY. This Executive Order shall take effect immediately.

ISSUED this 12th day of Sept. 2022 in Tabaco City, Albay.

CIELO KRISEL LAGMAN-LUISTRO
City Mayor