Hon. Cielo Krisel Lagman
City Mayor

EXECUTIVE ORDER 031 SERIES 2023

AN EXECUTIVE ORDER REORGANIZING THE CITY COUNCIL FOR THE PROTECTION OF CHILDREN (CCPC), SUB-COMMITTEES, AND THE CCPC SECRETARIAT IN THE CITY OF TABACO, ALBAY

WHEREAS, Article 359 and 360 of the Civil Code of the Philippines provide that the government shall establish Councils for the Protection of Children, taking into account that children are the ones who are most vulnerable to abuse, neglect, and/or exploitation, among others;

WHEREAS, Republic Act No. 9344, as amended by Republic Act No. 10630, otherwise known as the "Juvenile Justice and Welfare Act", in turn reiterates the mandate of local government units (LGUs) to establish their respective LCPC, and to allocate at least 1% of their internal revenue allotment (IRA) for its strengthening;

WHEREAS, DILG Memorandum Circular No. 2021-039 dated 07 April 2021 provided for the Comprehensive Guidelines for the Establishment, Strengthening, and Monitoring of the Local Council for the Protection of Children (LCPC) at All Levels and for Other Purposes.

NOW, THEREFORE, by virtue of the power vested upon me under Section 455, b, 2, ii of R.A. 7160, **I, NESTOR T. SAN PABLO,** Acting City Mayor of Tabaco City, Albay, do hereby **REORGANIZE THE CITY COUNCIL FOR THE PROTECTION OF CHILDREN (CCPC) OF TABACO, ALBAY,** as follows:

SECTION 1. COMPOSITION. The CCPC shall be composed of:

Chairperson	:	**HON. CIELO KRISEL LAGMAN,** City Mayor
Vice Chairperson	:	**HON. SALVACION E. BALINGBING,** SP Member (Committee Chair on Women & Family or Committee on Children)
Members	:	**GERARDO CALIXTO B. COLARINA,** City Administrator
		ENGR. MYLA B. BRONCANO, EnP, Acting CPDC
		Alternate: Ma. Antonia Burabod
		MA. SALOME B. VILLANUEVA, CSWDO
		Alternate: Cristina K. Bonagua
		DR. AUDWIN T. AZADA, City Health Officer
		Alternate: Dr. Liezl Duncan
		MS. SHERRY A. TRILLES, City Budget Officer
		Alternate: Abegail B. Bongalbal
		ZOSIMO BUENCONSEJO, PESO Manager
		Alternate: Lalaine C. Cuebillas
		MR. HUGO BUEN, CDRRMO
		ENGR. MARIA AILENE BOMBON, Acting City Agriculturist
		Alternate: Sheila Bongalon
		HON. EDDIE S. PEROL, LnB President
		HON. ALLAN EARVIN S. BURCE, SK Federation President
		KEZIAH MAE B. BAGASALA, Child Representative
		RUTH FAY BENOSA – BELARMINO, CLGOO VI

PLTCOL. JONATHAN P. LLADOC, Acting Chief of Police
FATIMA D. BUEN, DepEd Division Superintendent
Alternate: Amelito Romabon
BRENDA M. BERNARTE, Parent Representative
KARL HENESSY B. RAFA, Agency Director, CI Bicol
Alternate: Josephine A. Sy
ANA ROSARIO M. SERRANO, PDAO
RONALO BARBACENA, LYDO II
ARNEL BOALOY, GPTA Representative
ANA BRONDIAL, Holy Cross Children's Home
MA. CONCEPCION DE LOS REYES, ALPRODEV

SECTION 2. FUNCTIONS. The CCPC shall have the following functions:

1. Formulate, develop, coordinate, monitor, and review all policies (to include BCPC-prepared and issued policies), ordinances, plans, programs, and activities that shall promote the best interest and rights of children and ensure mainstreaming in the local development agenda;
2. Prepare an Annual Work and Financial Plan (AWFP) consistent with its functions as provided herein and in the local EO creating it;
3. Establish, maintain, and update a disaggregated database or local information system on all children within the municipality and shall include the information gathered by the BCPC;
4. Conduct advocacy activities on the promotion and protection of the rights and welfare of children including the development of information, education, and advocacy materials;
5. Conduct capability-building activities for all stakeholders on children including at the barangay level;
6. Provide assistance to children in need of special protection;
7. Document good practice/s on children;
8. Coordinate and consult with other LCPCs, LGUs, and other regional and national authorities with respect to policies and PPAs on children;
9. Organize the necessary documents needed by the concerned Inter-Agency Monitoring Task Force (IMTF); and
10. Conduct the Child-Friendly Local Governance Audit (CFLGA) annually through the LCPC - IMTF.

SECTION 3. CCPC Sub-Committees. There shall be a CCPC Sub-Committees for the four core rights of children, with the following composition:

SURVIVAL	:	EFLEDA BOBOYO	-	City Nutritionist
DEVELOPMENT	:	FATIMA D. BUEN	-	SDS-DepEd Tabaco
PROTECTION	:	MA. SALOME B. VILLANUEVA	-	CSWDO
PARTICIPATION	:	HON. ALLAN EARVIN S. BURCE	-	SK Federation President

SECTION 4. SECRETARIAT. The Secretariat shall be composed of the following:

Head, Secretariat	:	MA. JODELMA S. CANO	-	SWO I
Members	:	JENNIFER R. MAYO	-	SWO II
	:	FENINA C. BRUTAS	-	Job Order

SECTION 5. FUNCTIONS of the CCPC Secretariat:

1. Coordinate with CCPC members;
2. Prepare agenda for the CCPC meeting;
3. Prepare minutes of the CCPC meeting;
4. Follow-through action points and agreements from the CCPC meetings;
5. Consolidate Annual Work and Financial Plans of various departments related to CCPC plans;
6. Maintain and update relevant data/information/documents of the Council;
7. Prepare accomplishment report of the CCPC; and
8. Monitor services and programs related to CCPC.

SECTION 6. MEETINGS. The CCPC shall have four (4) regular quarterly meetings, two (2) meetings for the CFLGA, and/or as the need arises.

SECTION 7. FUNDING. Pursuant to Section 15 of Republic Act No. 9344, one percent (1%) of the National Tax Allocation of the city shall be allocated for the strengthening and implementation of the programs, projects, and activities of the CCPC provided, such allocation shall be disbursed in accordance with the AWFP endorsed by the CCPC to the Sangguniang Panlungsod.

SECTION 8. MONITORING AND EVALUATION. An IMTF shall be created to monitor and evaluate the functionality of the Barangay Council for the Protection of Children (BCPC).

SECTION 9. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this 18th day of Sept. 2023 at Tabaco City, Albay, Philippines.

NESTOR T. SAN PABLO
Acting City Mayor