Hon. Cielo Krisel Lagman-Luistro
City Mayor

EXECUTIVE ORDER NO. 034 SERIES OF 2022

AN EXECUTIVE ORDER RECONSTITUTING THE CITY REGULATORY REFORM TEAM

City Re
Reform

WHEREAS, Section 5 of Republic Act No. 11032, otherwise known as the Ease of Doin Business and Efficient Government Service Delivery Act of 2018, "All offices and agencie which provide government services are hereby mandated to regularly undertake co compliance analysis, time and motion studies, undergo evaluation and improvement their transaction systems and procedures and reengineer the same if deemed necessa to reduce bureaucratic red tape and processing time";

WHEREAS, in support of the implementation of the abovementioned Act and its specific provisions, and in view of the Philippine Development Plan 2017-2022 that ensures People-Centered, Clean, and Efficient Governance through seamless service delivery, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2018-214 series of 2018 entitled, "Reengineering of LGU Systems and Procedures on EODB-EGSD Act of 2018" that enjoins LGUs to initiate reengineering of its operations and procedures;

WHEREAS, to improve the delivery of government services in the country and to ensure good regulatory practices in the policy-making process of local government units, the DILG and Anti-Red Tape Authority (ARTA) issued Joint Memorandum Circular No. 2018-01 dated January 04, 2018, which provides the guidelines on the Regulatory Reform for LGUs pursuant to the Ease of Doing Business (EODB) and Efficient Government Service Delivery.

NOW, THEREFORE, I, CIELO KRISEL LAGMAN-LUISTRO, City Mayor of Tabaco, by virtue of the powers vested in me by pertinent laws and rules, do hereby **RECONSTITUTE THE CITY REGULATORY REFORM TEAM (CRRT)** and order the following:

SECTION 1. COMPOSITION. The City Regulatory Reform Team (CRRT) shall be composed of the following:

Chairperson:	CIELO KRISEL LAGMAN-LUISTRO, City Mayor
Co-Chairperson:	NESTOR T. SAN PABLO, City Vice Mayor
Members:	HON. LUIS RENIR B. BURCE, City Councilor
	HON. ARNALDO B. BRAGAIS, City Councilor
	HON. LOURDES BELANGEL-BERCES, City Councilor
	GERARDO CALIXTO B. COLARINA, City Administrator
	ENGR. NOEL BONAOBRA, EnP, OIC-CPDO
	ATTY. JOVITO B. CODERIS, City Legal Officer
	BONIFACIO BORLASA, Civil Registrar
	ENGR. ROY RAÑOLA, CSO Representative
Secretariat:	GLENDA B. PANTI, Secretary to the Sanggunian

SECTION 2. DUTIES AND FUNCTIONS. The Team shall have the following duties and functions:

1. Stock takes all existing local ordinances and issuances made by the LGUs solely or jointly made with other LGUs or NGAs;
2. Conduct public dialogues with stakeholders such as NGOs, CSOs, and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
3. Review/assess prioritized local ordinances, issuances, and resolutions, if it is redundant, outdated or unnecessary using the Four-way Test;
4. Recommend policy options that may be adopted by the LGU;
5. Draft policies based on the result assessment;
6. Accomplish the Regulatory Reform Technical Report (RRTR);
7. Create Monitoring Evaluation Team;
8. Create and/or update the database systems and the LGU website. The website shall include, all local ordinances, issuances, and resolutions with their corresponding amendments, the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business-friendly and accessible;
9. Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances, and resolution of LGU;
10. Conduct studies/reviews in the promotion of efficient government services and ease of doing business;
11. Conduct quarterly meetings and as the need arises with proper documentation; and
12. Ensure regular and timely submission of reports to DILG and ARTA.

SECTION 3. EFFECTIVITY. This Executive Order shall take effect immediately.

ISSUED this 24th day of November, 2022 at Tabaco City.

CIELO KRISEL LAGMAN-LUISTRO
City Mayor