Hon. Cielo Krisel Lagman
City Mayor

EXECUTIVE ORDER NO. 041 SERIES OF 2023

AN EXECUTIVE ORDER CREATING THE HUMAN RIGHTS ACTION TEAM (HRAcT) OF TABACO CITY

WHEREAS, Article II, Section 11 of the 1987 Philippine Constitution states that "The state values the dignity of every human person and guarantees full respect for human rights;

WHEREAS, Article XIII, Section 1 of the same states that "The Congress shall give highest priority to the enactment of measures that protect and enhance the right of all the people to human dignity, reduce social, economic, and political inequalities, and remove cultural inequities by equitably diffusing wealth and political power for the common good;

WHEREAS, The Congress of the Philippines enacted various legislations aimed at addressing issues on human rights and protecting the rule of law, and access to justice such as: Republic Act No. 9208 or the Anti-Trafficking in Persons Act of 2003, Republic Act No. 9710 or the Magna Carta of Women of 2009, Republic Act No. 9745 or the Anti-Torture Act of 2009, Republic Act No. 9262 or the Ant-Violence on Women and their Children Act of 2004, among others;

WHEREAS, Section 50 of the Republic Act No. 7160 otherwise known as the Local Government Code of 1991, states that the local government units at the province, city, municipality, and barangay levels, shall create a standing committee on human rights that will develop local policies and legislations addressing human rights issues;

WHEREAS, the Joint Memorandum Circular No. 1.s.2014 of the Department of Interior and Local Government (DILG) and Commission on Human Rights (CHR) provided guidelines for the mainstreaming of human rights at the local government units;

WHEREAS, the same Circular mandates the creation of the Human Rights Action Team at the local level.

NOW, THEREFORE, I, CIELO KRISEL LAGMAN, City Mayor of Tabaco City, by virtue of the powers vested in me by Republic Act No. 7160 otherwise known as the Local Government Code of 1991 and other pertinent laws, do hereby create the **Human Rights Action Team (HRAcT) of Tabaco City.**

SECTION 1. COMPOSITION. The Human Rights Action Team (HRAcT) of Tabaco City shall be composed of the following:

Chairperson:	**GERARDO CALIXTO B. COLARINA,** City Administrator
Co-Chairperson:	**ATTY. JOVITO B. CODERIS, JR.,** City Legal Officer
Members:	**MA. SALOME B. VILLANUEVA,** CSWDO
	ENGR. MYLA B. BRONCANO, EnP, OIC-CPDO

DR. AUDWIN C. AZADA, City Health Officer
AILEEN B. BASCO, Information Technology Officer
PLTCOL. JONATHAN P. LLADOC, Chief of Police
FATIMA D. BUEN, OIC-Schools Division Office-Tabaco
SALVACION SERRANO, Kalipunan ng Liping Pilipina (KALIPI)-Tabaco
Barangay Human Rights Action Officers Association President

SECTION 2. DUTIES AND RESPONSIBILITIES. The Human Rights Action Team (HRAcT) of Tabaco City shall have the following duties and responsibilities:

a. Develop and implement the human rights plan;
b. Propose to the Sanggunian Panlungsod the integration of human rights programs, projects, and activities in the annual budget appropriation;
c. Recommend appropriate legislations to the Human Rights Committee of the Sanggunian;
d. Utilize available resources for human rights promotion activities;
e. Spearhead and coordinate the implementation of human rights programs, projects, and activities;
f. Serve as hubs for Access to Justice Network;
g. Posting of Human Rights Programs, Projects, and Activities in communication media such as websites, bulletin boards, and newsletters;
h. Provide legal and/or paralegal assistance to victims of human rights violations;
i. Encourage participation of CSOs in human rights promotion activities;
j. Mobilize sectoral groups, locally-based people's organizations and civil society organizations in the community to participate in human rights activities;
k. Publish feature articles on various human rights concerns and issues on local government websites, newsletters, and bulletin boards.
l. Reproduce and disseminate Human Rights Information, Education, and Communication (IEC) materials;
m. Serve as information centers on Human Rights Programs and Services, including referral systems within their respective LGU levels.
n. Maintain and update the Directory of Human Rights Programs and Services;
o. Organize the association of HRAOS and support their operations:
p. Strengthen linkages with the regional/field offices of CHR and DILG, other human rights service providers, and Civil Society Organizations in the implementation of human rights programs, projects, and activities;
q. Organize capacity-building on human rights in close coordination with regional/field offices of CHR and DILG;
r. Establish and maintain a database of human rights situationers including the monitoring of the status of complaints of human rights violations referred to CHR Regional Offices and other appropriate agencies;
s. Provide CHR with copies of its plans, accomplishments reports, situationers, and other pertinent documents on human rights;
t. Provide technical inputs on human rights to the City Human Rights Committee;
u. Consolidate Semestral Human Rights Situationer Reports submitted by the BHRAcTs and submit the same to the PHRAcTs and have it published in the municipal and city websites, newsletters, and bulletin boards.
v. Assist the BHRAcTs in the referral of complaints of human rights violations to CHR Regional Offices and other appropriate agencies and monitoring their status thereof; and
w. Assist the BHRAcTs in the conduct of human rights advocacy, information and education activities.

SECTION 3. SECRETARIAT. The Human Rights Action Team (HRAcT) Secretariat shall have the following composition

Members: **FRANCIS B. BALINGBING,** CA Office Representative
ANTONIA B. BURABOD, CPDO Representative
JEN B. MAYO, CSWDO Representative on Human Rights

The following are the duties and responsibilities of the Secretariat:

a. Receive, consolidate, and prepare Annual Human Rights Situation Report submitted by the BHRAcTs;
b. Prepare minutes of the meeting;
c. Assist in coordinating human rights matters with concerned agencies;
d. Establish and maintain database of Human Rights reports;
e. Maintain and update a directory of HRAcTS;
f. Facilitate the administrative concerns of the HRAcT; and
g. Prepare updates on the complaints received and referred by BHRAcT.

SECTION 4. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded, or modified accordingly.

SECTION 5. SEPARABILITY CLAUSE. If for any reason any section or provision of this order is declared invalid. The remaining portions not affected shall continue to be in full force and effect.

SECTION 6. EFFECTIVITY. This Executive Order shall take effect immediately upon approval.

ISSUED this 18 day of December 2023, in Tabaco City, Albay.

CIELO KRISEL LAGMAN
City Mayor